



Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a ball point pen	and send it to:											
Credit Control												
Citron Hygiene UK Limited												
Ceva House												
Ashby Business Park												
Excelsior Road												
Ashby De La Zouch LE65 1NU		9	Service user number									
LEGS INU			8	1	9	5	7	6				
Name(s) of Account Holder(s)		1	Reference									
			СН	U K								
Bank/Building Society account number Branch Sort Code Name and full postal address of your Bank or Building Society To: The Manager Bank/building society		1	Instruction to your Bank or Building Society Please pay Citron Hygiene UK Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Citron Hygiene UK Limited and, if so, details will be passed electronically to my Bank/Building Society.									
Address			Signature(s)									
Postcode			Date									

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

DDI 2 5/15

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Citron Hygiene UK Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Citron Hygiene UK Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by Citron Hygiene UK Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
- If you receive a refund you are not entitled to, you must pay it back when Citron Hygiene UK Limited asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society.
 Written confirmation may be required. Please also notify us.